

OL/FMG WEEKLY REPORT

PERIOD ENDING 12 OCTOBER 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

a. In preparation for the unveiling of the bronze statue of William J. Donovan, scheduled to be dedicated on 26 October, the following arrangements are being coordinated by the Interior Design Consultant:

25X1 *VP summary*
(1) [] will deliver and set up statue and base under the supervision of the sculptor, Lawrence Ludtke, in the Headquarters Main Lobby on 18 October.

25X1 (2) A specially fabricated dark blue cloth will completely cover the figure until removed during the ceremony.
[]

b. Paving of the DCI garage is scheduled during the period 13 through 18 October. Employees normally parking in the garage have been temporarily reassigned to the VIP parking lot. This work was fully coordinated with DCI/Logs. []

2. Major Events that Have Occurred During the Preceding Week:

25X1 a. Status of South Side Chilled Water Lines: Bechtel has been selected to study and design for repairs of the south side chilled water line. The proposal from Bechtel is due 21 October.
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b. Parking and Traffic Management:

25X1 *yes*
(1) Plans are underway by the Parking Office for a reallocation of parking permits in the North and South parking lots on the Headquarters compound. Reallocation is planned to backfill vacant DI spaces after the move to the NHB. Preliminary indications are that the North lot will be fully allocated and that approximately 1/3 of the South lot will be allocated. The remaining spaces will be "Open Parking-No Permit Required." A tentative timeframe for the effective date of the new permits has been set at late November/early December.
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25X1 *2 weeks
start up last
week*
(2) West "A" Parking Lot Expansion Project: Security trailers and construction debris left behind by NBPO contractors have been cleaned up and 1,000 cubic feet of dirt has been hauled to FHA. The interior fence came down on 29 September and excavation began on 03 October. [redacted]

c. Backfill Project: *OHB*

25X1 *2 weeks
start up last
week*
(1) The 4G corridor renovation for the OIA/DST move from Building 213 to Headquarters is well underway. All interior partitions, ceiling and lights and floor tiles have been removed and demolition has begun on the concrete block corridor partitions. The 4G corridor renovation is the first of the major office space renovations in the Backfill Program. [redacted]

25X1 *2 weeks
start up last
week*
(2) The asbestos removal contractor has nearly completed work in the GC03 Renovation for a new OIT/DA computer center. Meanwhile, the general contractor has started demolition work adjacent to the (uninterruptable power) UPS room. This is the first of the major computer room renovations in the Backfill program. [redacted]

d. New Headquarters Building (NHB):

25X1 *2 weeks
start up last
week*
(1) The Integrated Logistics Support Program (ILSP) personnel met with representatives of the Offices of Security (OS) and Information Technology (OIT) to verify procedures of securing the raised floor tile and the selection of emergency access panels in the hallways of the NHB. OS will draft procedures for accessing the raised floor tiles in the hallways of the NHB. The selection of emergency access panels will be made by Ogden Allied with the approval of OS. Securing the floor tiles in the hallways of the NHB will be accomplished in the order of the 6th, 5th, 3rd, 2nd, 1st, and the 4th floors. Carpeting of the hallways will follow after the raised floor tiles on each floor are secured. Surveying for the access panels on each floor will commence on 14 October. [redacted]

25X1 *2 weeks
start up last
week*
(2) Security Trash Chutes, NHB: On 29 August, tests were run on the North Tower trash chute and it was found to be non-serviceable. On 26 September, GSA brought in the contractor that installed the chutes in an attempt to correct the deficiencies. The contractor is attempting to remove dead spots, grind down welds, and remove bumpy spots. On 6 October the South Tower trash chute was tested without success, and the contractor is scheduled to apply silicone coating to the South Tower chute the week of 11 October. Should this prove to be successful, silicone will be applied to the North Tower chute. [redacted]

e. Scattergood-Thorne Property Renovation:

(1) The official permit from Virginia Department of Highways and Transportation (VDHT) allowing the Agency to place the new Scattergood fence on the VDHT right-of-way was received this week. [redacted]

(2) The fence line was staked by the contractor on 10 October and construction starts 11 October and completion expected by 04 November. This is an escalated schedule to meet OS's request to get the fence up before the Child Day Care Center starts. [redacted]

(3) A list of firms specializing in repair and restoration work has been prepared, and a solicitation for Scattergood-Thorne restoration work will be sent by FMG Contracts Branch as soon as it is ready. Projects for the repair and refinishing of the entire Main House exterior, as well as the Guest House roof are already in progress with Headquarters Division. This new solicitation will be for finishing the restoration of small details on the Main House exterior, the entire restoration and renovation of the interior, and restoration and weatherproofing of the Guest House exterior. [redacted]

f. Child Day Care Center (CDCC) Project: A site survey by Hitt Construction Company to establish bench marks for construction work at the CDCC site has been re-scheduled for 12 October. [redacted]

g. Significant Component Move Support: During the period 5 through 8 October, the Supply & Services Branch, [redacted] provided the following support:

(2) Moved MPSS/DI office from OHB to NHB. This NHB move involved the relocation of all the office furniture along with the classified boxes, safes, etc. There are a total of [redacted] people in this staff and the move consisted of 635 pieces of office furniture (safes, desks, conservafiles, etc.) and 954 boxes of classified material. [redacted]

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h. Motor Pool Branch (MPB):

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25X1

i. The first floor re-roofing project is 50% complete. As of 7 October approximately 100,000 square feet of old roof had been replaced with new 3-ply roofing membrane.

25X1

j. PCB Leak at Hammermill: Additional soil samples are scheduled to be taken on 12 October. Thus far, a 20 cubic-foot hole has been dug adjacent to the Hammermill and contaminated soil hauled away. After the next soil sample, it is recommended that EPA be contacted to determine if sufficient soil has been removed and if the remaining contamination can be encapsulated.

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25X1

3. Upcoming Events:

Computer Facility Modifications in OHB/NHB: Kennedy Electric the contractor for the Computer Facility Modifications in OHB/NHB, is scheduled to start construction work on 11 October. A Computer Center power outage required for the connection of new power feeders and is scheduled for 19 November. Delivery of the 14 new Power Distribution Modules (PDM) being supplied by the power feeders is scheduled for the week ending 27 November.

4. Management Activities and Concerns:

b. FMG will conduct the first backfill move in the OHB by relocating FMG elements within the OHB from rooms GG04 through GG06, GG15, and GE31 to 4F18 through 4F42.

Chief
Facilities Management Group